



# TRANS

### The Logistic Solution



## THE APPLICATION

### LOGIN PAGE

When the login page will open , the user can put their user name and password assign by the administrator of the application. After login, the user can start using the application.





MENU	SOUTH CARGO	CARRIERS					
Master	BOOKIN	G	DESP	ATCH		BILLING	
Transport	SELECT	v	SELECT	v	SELE	СТ	
Fleet	SELECT	Accounting Year*		SELECT	v		
Account		Branch Name*		SELECT	v		
Transport Report			Su	bmit			
Fleet Report							
Account Report							
					_		
	For details visit - www	obibsoftware.co.in Call	us - 9007838133 ,	, 8420368069		Copyright © 20	21 B N I

## **COMPANY DETAILS**

#### SELECTION

The login user needs to select the following : -

1. Accounting Year

2. Branch Name

After the selection of the above following the user can start the entry in the application.

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## THE DASHBOARD

#### ENTRY

This is the simple dashboard of the application, which is very easy to navigate the entry pages with just few clicks. The dashboard contains the following : -

- 1. Master
- 2. Transport
- 3. Fleet
- 4. Account
- 5. Transport Report
- 6. Fleet Report
- 7. Account Report



MASTER - Account	MASTER - Transport	MASTER - Fleet
BRANCH	CONSIGNOR/CONSIGNEE	TRUCK MODEL
GROUP	CHARGES	TRUCK OWNER
SUB - GROUP	BROKER	OWN TRUCK
ACCOUNT LEDGER	DESTINATION	DOCUMENT
BOOK CODE	PACKET	DRIVER
OPENING BALANCE	PRODUCT	TRIP DESTINATION
PAYMENT PARTY	GODOWN	BRAND
	TRUCK MASTER	
	TRUCK OWNER	



TRANSPORT	FLEET	ACCOUNT
CONSIGNMENT	LOADING MEMO	VOUCHER
MENIFEST	ADVANCE TO DRIVER	MONEY RECEIPT
FREIGHT MEMO	TRUCK UNLOADING	CONTRA
GODOWN ARRIVAL	TRIP SETTLEMENT	JOURNAL
POD	MATERIAL INWARD	BANK STATEMENT
SIGN CHALLAN	ISSUE / REMOVE	
FREIGHT BILL	GARAGE BILL	
SUPPLEMENTARY BILL	RESOLE / CLAIM / SOLD	
BILL SUBMISSION		
BOOKING RATE		
GIR		



	_	
INDENT		
INDENT		
PLACEMENT		
TRUCK REPORTING		
TRUCK CANCEL		
INDENT REPORT		
PLACEMENT EFFICIENCE REPORT		



TRANSPORT REPORT	FLEET REPORT	ACCOUNT REPORT
CONSIGNMENT	LOADING MEMO	BOOK PRINTING
MENIFEST	ADVANCE TO DRIVER	JOURNAL BOOK
FREIGHT MEMO	TRIP SHEET	MONEY RECEIPT STATEMENT
GODOWN ARRIVAL	GARAGE BILL	DAILY BALANCING
POD	MATERIAL INWARD	BANK RECONCILIATION
BILLS	MATERIAL ISSUE	LEDGER
BOOKING RATE	RESOLE / CLAIM	TRAIL BALANCE
BOOKING ANALYSIS	STOCK STATEMENT	PROFIT & LOSS
		BALANCE SHEET



# **IMPORTANT NOTES**

- The red star input boxes means they are mandatory fields.
- Click the **Submit** button to save the record.
- Click the **Modify** button to modify the record.
- Click the **Find** button to find the record as per user convenient.
- The codes generate automatically by the system.
- After Submitting every form give some time to store the records until successful message appears.
- For opening new master directly from the Transaction Form press F2.
- Duplicate name are not allowed anywhere in the application.
- **Reports** of the transactions related are show in details in wide category.



			A	ccount	
Branch					
Branch Name*				Branch Code	
Address*					
Phone No *				PAN	ADKPM776 <mark>8E</mark>
State*	SELECT			v	
GST IN *	SELECT	۷			
		_			
Sub	mit		Cancel		Close
<b>↓</b> Book	Code				

# **MASTER - ACCOUNT**

### BRANCH

- Creation of new **Branch** will be done by this module.
- Company PAN no will be fix for every branch.
- GST No may be varied from branch to branch, so when you select the field "GST IN = YES", You must have to entered the GST No of the given branch.



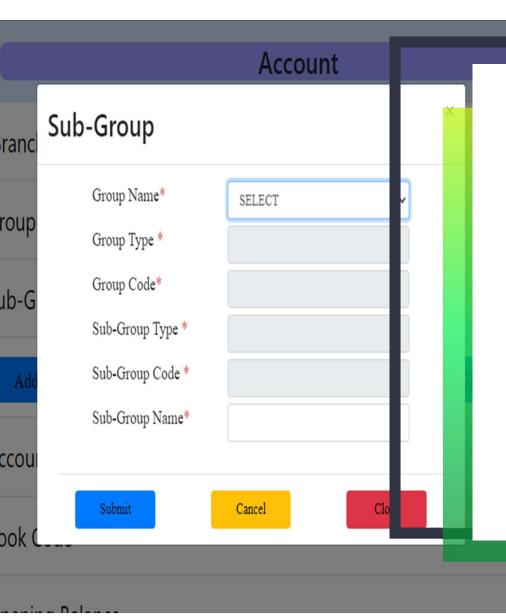
		Account	
ranch			
( oup	Group		
	Group Type *	SELECT	
Add	Group Code*		
b-G	Group Name*		
cou	Submit	Cancel	Close
ok Co	de		

# **MASTER - ACCOUNT**

## GROUP

- Group Type means the group comes under Profit & Loss OR
   Balance Sheet as per the company norms.
- Make your accounting **Group** as per your needs and necessity.
- Duplicate **Group** name is not allowed.

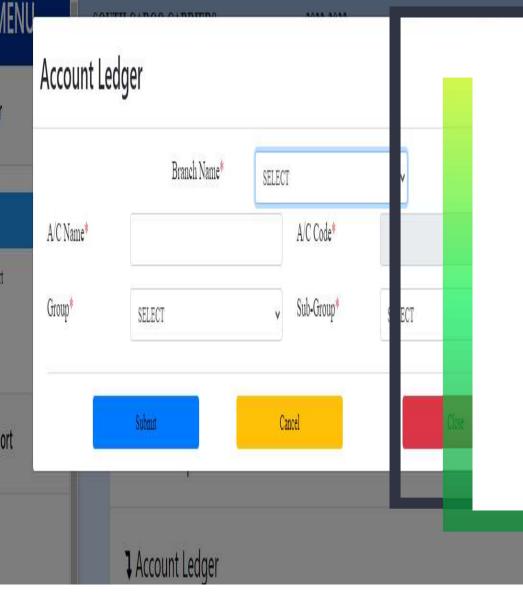




# MASTER - ACCOUNT SUB - GROUP

- **Sub-Group** means under which Main **Group** the **Sub-Group** will come, under the company norms.
- When the user will select the Main Group the details of that Group comes automatically show up to their respective fields, only you have to input the Sub-Group name.





# MASTER - ACCOUNT ACCOUNT LEDGER

Given below are the important highlights -

- This entry form is single entry module to open all types of Account heads.
- The designing and the input content of the form will varies according to Group and Sub-Group Type selection.
- If any Account head is not Debtors and Creditors then just give the branch name followed by Account name, Group and Sub-Group type.

....CONTINUE TO NEXT PAGE

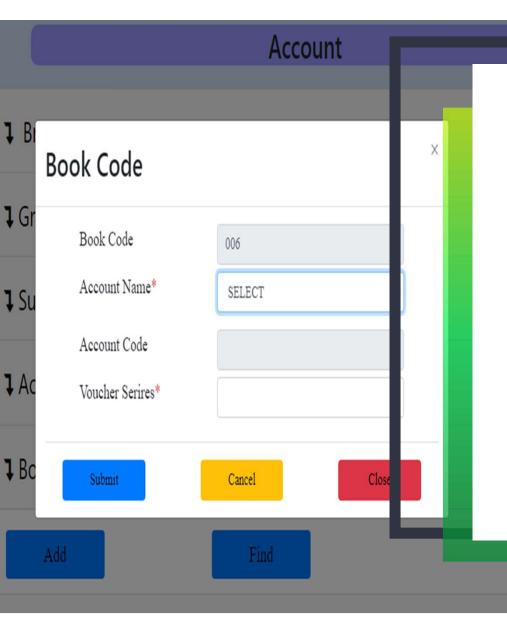


	Branch Name*	DELHI			
A/C Name*	XYZ12		A/C Code*	G00 .51	
Group*	SUNDRY DEBTORS	¥	Sub-Group*	ISEL CT	•
Address*					
State*	SELECT	*	District*	SELCT	
PAN*	SELECT ~				•
POD*	SELECT V				
Contact Person			Mobile		
Email			Credit Days		
Credit Limit			TAN		

# MASTER - ACCOUNT ACCOUNT LEDGER

- If Account head is under Debtors or Creditors then the form will elaborates as necessary of address, states, PAN No, GST No etc. according to Account Type.
- Important of POD = YES/NO, If POD= YES then system only allows the Consignment to be billed whose delivery information is updated in the system, If POD = NO then it allows all To Be Billed Consignments.
- Account head will be created and shared to multi branches as per requirements.





# MASTER - ACCOUNT BOOK CODE

- Opening of any bank account or any adjustment book through Account Ledger module will have to open its **Book Code**.
- Only have to select the Account Name which must be under Bank Account and put the Voucher Series prefix.
- While making entry in **Voucher**, the **Voucher No** is generated automatically with your given prefix for those Account Head.



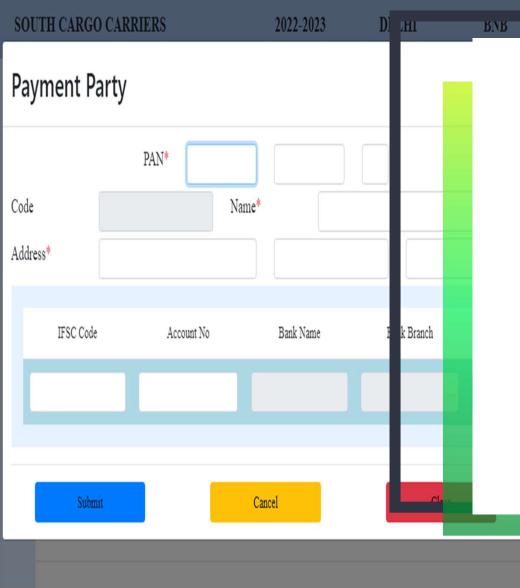
	Account	
Opening Balan	ce	x
Account Name*		
Account Code		
Amount*		
Туре*	SELECT	~

pening Balance

# MASTER - ACCOUNT OPENING BALANCE

- It will only accept CASH, BANK, DEBTORS account head.
- It's very clear by the name of the module that here you have to put the Account Head Name, its Opening Amount and select the nature of balance i,e. **Credit** OR **Debit**.





# MASTER - ACCOUNT PAYMENT PARTY

- This module is use to keep and maintain records of the Creditors in details.
- Entering the correct IFSC code will result in showing correct Bank name & Bank branch, the user only have to input the Account Number correctly.
- In coming time it will be use for making online payment.



Consignor/	/Consignee					
	Branch Name*	SELECT		•		С
Name*			Code	*		Giv
Address*						• ٦
City*	SELECT	• S	tate* SE	LECT		(
PAN*	SELECT V					• \
Contact Name			Mob	ile		
	Email					
Subm	út	Cancel			<u></u>	

2022-2023

SOUTH CARGO CARRIERS

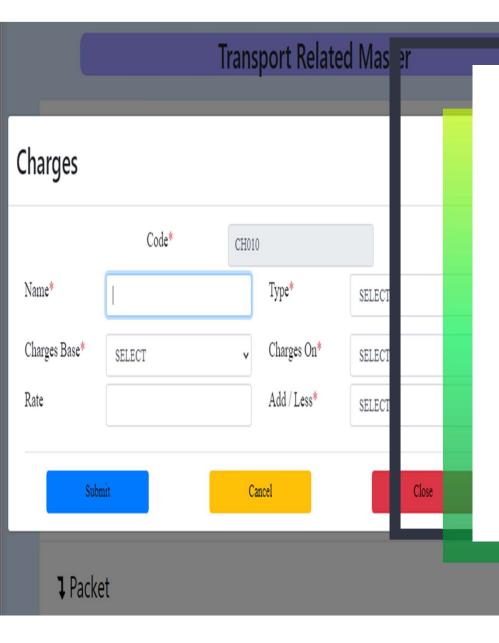
RUR

DELHI

# MASTER - TRANSPORT CONSIGNOR / CONSIGNEE

- The **CITY** field have vital role in further entries, Consignment Origin and Destination will be depend upon this **CITY**.
- While making **Bills**, in the field **Bill To Party** will have to mention this Consignor and Consignee.





# **MASTER - TRANSPORT**

### CHARGES

- Charges heads are created as per the company norms, along with the different types i,e. Booking / Hire / Money Receipt.
- Charges Base can either be Flat or Calculated. If Flat then there is no meaning of Charges On but if Charges Base on Calculated then it depends on Fixed(fix amount)/ Invoice value(rate %)/
   Freight Value(rate %)/ Packet(rate per packet).
- ADD / LESS Charges will be added to the amount or deduct from the amount.

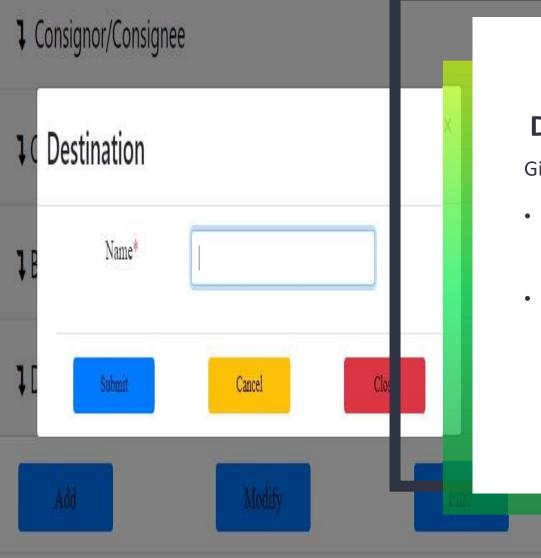


Broker					
			_		MAS
	Branch Name*	SELECT	~		BROKER
Name*		Code			Given below are t
Address*					<ul> <li>The company can</li> </ul>
Phone No					given format, It is
PAN*	SELECT V				Broker is specific
-					one branch to an
IFSC Coo	le Account No	Bank Name	Bank tanch	Actic	
				Add	
0.1		Cond	due		
Sub		Cancel	Close		

# **MASTER - TRANSPORT**

- The company can add their Broker and the bank details in the given format, It is mandatory field in the Freight Memo entry.
- Broker is specific to particular branch, it can't be transfer from one branch to another.

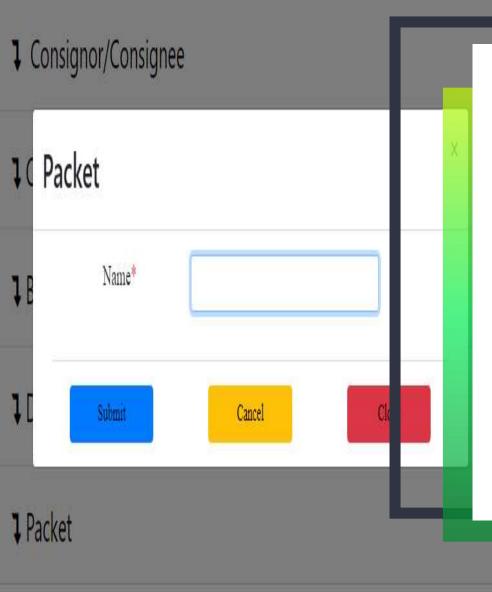




# MASTER - TRANSPORT DESTINATION

- For any CITY, SOURCE, ORIGIN, DESTINATION, LOADING
   FORM this module is use.
- Duplicate names are not allowed.



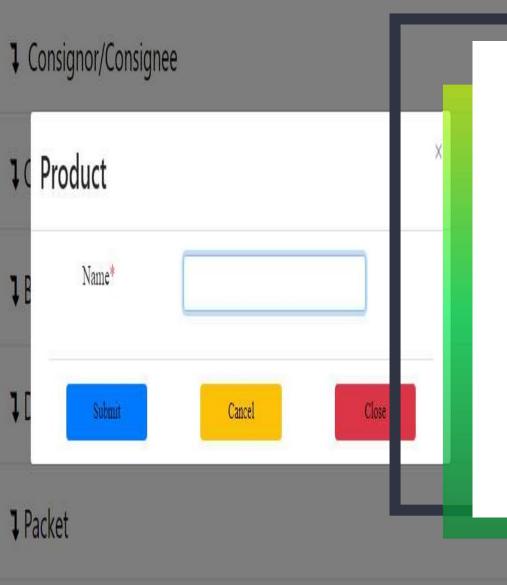


# **MASTER - TRANSPORT**

### **PACKET**

- Type of Consignment mode i,e. Cartoon, Box, Wagon, Bags, Drum, Pcs and etc.
- Duplicate names are not allowed.





## MASTER - TRANSPORT PRODUCT

- Name of the **Product** for which the consignment is made i,e.
   Food materials, Other goods and etc.
- Duplicate names are not allowed.



		Transport Related	Master		
Cons	Godown			×	
Char	Code	GD006003			
Char	Name*				
Broke	Address*				•
Desti	City*				
Desti	Pincode*				
Packe					
Drock	SUBMIT	CANCEL	Cl		
Produ	uci				

# MASTER - TRANSPORT G O D O W N

Given below are the important highlights -

• The Godown name is use in the **GODOWN ARRIVAL** entry in the application. The same name will be reflected there.



Truck Owner					
					MAS
	Code	D001005002			TRUCK O
Name*		PAN No*			Given below are th
Address*					• The details of <b>Mar</b>
Mobile		State* SELECT			• The <b>PAN No</b> is very
IFSC Code	Account No	Bank Name	Bar Branch	Act	the <b>Truck Master</b> t
				Ad	
	PAN Image	Choose File NO FILE CHOSEN			
Sut	omit	Cancel	Close		
<b>↓</b> Godown					

## MASTER - TRANSPORT RUCK OWNER

- The details of Market Truck Owners are to be mention here.
- The **PAN No** is very important field. This **PAN No** will be use in the **Truck Master** to allocate the **Owners** with the truck.

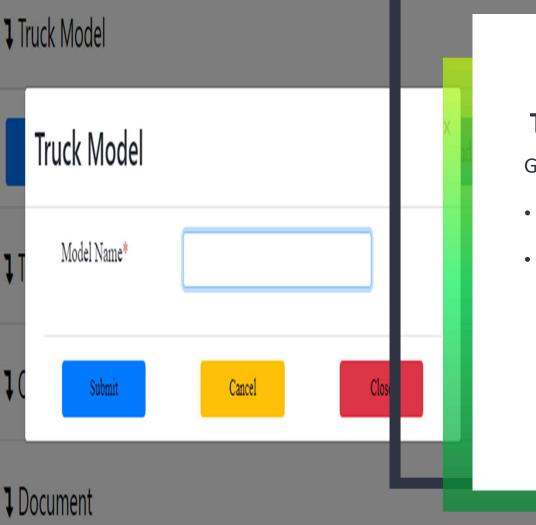


Fruck Master								
Truck Type* MARKE1 🗸	Truck No*		Make		Model		Engine	
Chasis		Body			Type*			Length
PAN*		Owner			Address			
Mobile		Declaration R	eceived*	SELECT	v	Registration I		DD-MM-Y
Insurance Company			Policy No			Valid From	D-MM-YYYY	Valid To
Permit No			Issued By			Valid From	D-MM-YYYY	Valid to
Hypothecated By			Registration	mage Choos	se File NO FILE	CHOSEN		
	Subm	it		Ca	ncel		(	ose
eet Keport								

# MASTER - TRANSPORT TRUCK MASTER

- The details of Market Trucks are to be mention here.
- The **PAN No** from the Truck owner will come here in the **PAN** field of this form.
- TDS deduction depends on the Declaration received , If YES then Declaration Image is required and TDS will not be applicable otherwise If NO then TDS will be applicable.





# MASTER - FLEET TRUCK MODEL

- Truck Model is the important part of the **Fleet**.
- Various aspects of the fleet will be depend upon the model like diesel average , capacity and etc.

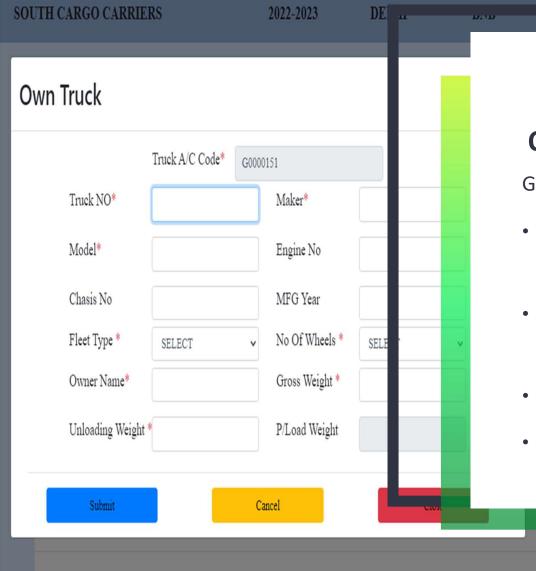


		Fleet Related	d Maste		
Truck Ow	/ner				
Code	O00003001	Name*			
Address PAN No					
	Submit	Cancel		Close	
1 Do	ocument				

# MASTER - FLEET TRUCK OWNER

- Here the Truck Owners will be the company OWNERS or Any Individual's who has their Trucks in the Company and are treated as OWN Trucks.
- The accountability is been maintain separately from the Market Owner.
- Owner Name will be ask in the **OWN TRUCK** form in the application.

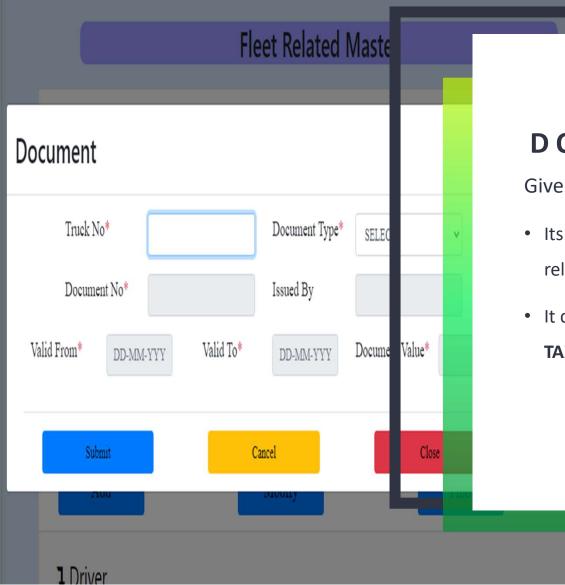




# MASTER - FLEET OWN TRUCK

- Own Truck are the Company own truck. It is important to maintain all the information for the better reports.
- In the MODEL input box, it will come from the Truck model Master.
- The Truck Owner name will come here as Owner name.
- Accountability is separately maintain from the market Truck.





# **MASTER - FLEET**

## DOCUMENT

- Its generally Own Truck papers maintain separately to give related information on the go.
- It consists of TAX, PERMIT, POLLUTION, FITNESS, MISLENIOUS TAX.



Driver	
Dilver	
Code DR00003 Driver Name Father Name	<b>DRIVE</b> Given below
Address Mobile*	Detail infor
Lisence No* Issued From* Valid From* DD-MM-YYYY Valid To DD	• In Freight I
Aadhar No   Voter ID No   PAN	type then t
Active* SELECT V Garanter	maintainin
Driver Image Choose File NO FILE CHOSEN Licence Image Choose File N ILE CHOSEN	
Rept Submit Cancel	
Add Modify Find	

## **MASTER - FLEET**

### ER

v are the important highlights -

- rmation of the company drivers are been maintain.
- Memo when the user will choose Own Truck as truck this Driver Name will be asked as mandatory field for g the accountability of the Driver.



		Fleet R	elated Ma	ster	
1 Truck	Trip Destina	tion		×	
1 Truck	Destination From*				
1 Own	Destination To*				
	Distance*				
1 Docu	Transit Days*				
1 Drive	Submit	Cancel	Close		

# MASTER - FLEET TRIP DESTINATION

Given below are the important highlights -

- Trip Destination is necessary for calculation of Truck movement in Kilometers and Transit days can be known in the reports.
- Without the Trip Destination the user can not make Freight Memo / Loading Memo against the Own Trucks, the source point and destination should have the Trip destination.



Trip Destination

	Fleet Related Master							
l Truck	Brand							
l Truck	Meterial Type*	SELECT	v					
1 Own	Brand Name*							
	Expected K.M*							
l Docu	Submit	Cancel	Close					
1 Driver								

## **MASTER - FLEET**

### BRAND

- Here we need to just choose the Material Type TYRE / TRIPAL / BATTERY and just name the Brand of which it is.
- Only in case of **TYRE** Expected KM is required to maintain the accountability of that **TRYE** Brand.



#### Consignment Modify Branch\* Entry Typ SELECT SELECT CN Type\* CN Date\* DD-MM-YYYY SELECT Origin\* Consignor SELECT Destination\* Consignee SELECT Billing Branch\* **Billing Part** SELECT Packet Mode Product Packet SELEC SELECT v Total packet Actual Weig Lorry No Wagon No

# TRANSPORT

## CONSIGNMENT

Shipment No

Given below are the important highlights -

- Consignment are Booking document of customers material to transport goods from one place to another. Consignment are made **Branch** wise.
- Consignor / Consignee depends upon the Origin and Destination. The user needs to give the city name first in the Destination master and then select the same city under the Consignor / Consignee master after then only records will be fetched.
- Packet details can be more than one. But the weight type and rate type will be same for all the details.



....CONTINUE TO NEXT PAGE

#### Consignment Modify Branch\* Entry Typ SELECT SELECT CN Date\* CN Type\* DD-MM-YYYY SELECT Origin\* Consignor SELECT Destination\* Consignee SELECT Billing Branch\* **Billing** Part SELECT Product Packet Packet Mode SELEC SELECT v Total packet Actual Weis Lorry No Wagon No

## TRANSPORT

## CONSIGNMENT

Shipment No

- In the Delivery, if the user selects **Godown delivery** then selection of delivery branch is mandatory.
- Invoice Details, DOPI and Charges Details information box will open after selection of Delivery. In the Invoice Details minimum one Invoice details is mandatory.
- Selection of TPT Mode is indirectly related to RCM, If RCM if selected as YES then GST calculation will be done but the GST amount will not be added to Net Amount. If RCM if selected as NO then GST calculation will be done and the GST amount will be added to Net Amount. If RCM if selected as EXEMPTED then GST calculation will not be done and the GST amount will not be added to Net Amount.

#### ....CONTINUE TO NEXT PAGE



#### Consignment Modify Entry Typ Branch\* SELECT SELECT CN Date\* CN Type\* DD-MM-YYYY SELECT Origin\* Consignor SELECT Destination\* Consignee\* SELECT Billing Branch\* Billing Party SELECT Packet Mode Product Packet SELEC SELECT v Total packet Actual Weig Lorry No Wagon No

# TRANSPORT

#### CONSIGNMENT

Shipment No

- If the consignment is made against **Parcel Booking** then making of **MANIFEST** is mandatory.
- If the consignment is made against Full Truck Transportation then the user can make **FREIGHT MEMO** directly **NO NEED TO MAKE MANIFEST**.



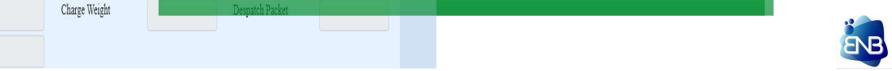
Ма	nifest		Modify
Manifest No*		Manifest Date* I	MM-YYYY Truck Type'
Owner Name			PAN
Loading*	SELECT		✓ Destination*
Driver Name			D-License
Remarks			
		_	
		_	
CN Branch		CN No	Packet
SELECT	*	_	
(		_	
Actual Weight		Charge Weig	ht
Balance Packet			

#### MANIFEST

Given below are the important highlights -

- It is made only when the Transporter is making the **PARCEL BOOKING**.
- If the Manifest is made under **MARKET TRUCK TYPE** then the entries will follow the simple system i.e. **Freight Memo, POD and Bill**.
- In the case of **OWN TRUCK TYPE** the entry will be a bit different.
- The truck should be **Unloaded** firstly by making an entry in the **TRUCK UNLOADING** module and the Trip Destination in the Fleet Master should also have been made.

#### ....CONTINUE TO NEXT PAGE



#### Manifest Modify Manifest Date\* Manifest No\* Truck Typ MM-YYYY Owner Name PAN Loading\* Destination v SELECT D-License Driver Name Remarks CN No CN Branch Packet SELECT v Despatch Packet Actual Weight Charge Weight Balance Packet

# TRANSPORT

#### MANIFEST

- Until the TRIP SETTLEMENT is made in the FLEET Transaction when it is under the OWN TRUCK, new Manifest cannot be made against the same TRUCK NO.
- It is the documents against dispatch/movement of booked Consignments.
- It have only the dispatch information not the truck hire freight value against the concern truck no.



Freig	ht Memo		Modify
FM-No*	FM-Date	DD-MM	Truck Type*
Owner Name			PAN
Loading*	SELECT		✓ Destination*
Driver Name		D- tense	
Broker*	Ag	ainst* CONS MEN	T V K.M
CN Branch	CN No	Packet	Despatch Packet
DELHI 💙			
•		-	- 1
Balance Packet			
Actual Weight	Granted	Weight*	Charge Weigh

#### FREIGHT MEMO

Despatch Packet

- **FREIGHT MEMO** can be made against Manifest or Consignment.
- Creation of **TRIP DESTINATION** in the **FLEET** master is important for **OWN TRUCK**.
- If the freight Memo is made under **MARKET TRUCK TYPE** then the entries will follow the simple system i.e. **POD and Bill**.
- In the case of **OWN TRUCK TYPE** the entry will be a bit different.
- The truck should be **Unloaded** firstly by making an entry in the **TRUCK UNLOADING** module and the Trip Destination in the Fleet Master should also have been made.





#### **Freight Memo** Modify FM-No\* FM-Date\* Truck Type DD-MM TYY Owner Name PAN Loading\* Destination SELECT Driver Name D. tense Broker\* Against\* CONS MENT v CN No CN Branch Packet Despatch Packe DELHI v Balance Packet Actual Weight Granted Weight\* Charge Weight\*

# TRANSPORT

#### FREIGHT MEMO

Despatch Packet

- Until the TRIP SETTLEMENT is made in the FLEET Transaction when it is under the OWN TRUCK, new Freight Memo cannot be made against the same TRUCK NO.
- The advances of the OWN TRUCK TYPE will be made under the Fleet Transaction ADVANCE TO DRIVER.
- The **DRIVER** Name is mandatory in OWN TRUCK TYPE. **PAYABLE BRANCH** will be the destination of the document.
- The CHARGES in the document will be create from the Transport Master CHARGES.



Godov	vn Arriva			
Menifest Branch*	KOLKATA	•	Menifest NO*	
Memo No*		Menifest I		
Booking From*	KOLKATA		04-02-202	3 stination*
Arrival Date*	05-02-2023			ival Godo
Arrival Remarks				
CN NO	С	N Date	Destinatio	on
010002	04-02-20	123	ROORKEE	
010003	04-02-20	123		
•				

#### GODOWN ARRIVAL

•

- Select the Manifest Branch and give Manifest No, so the related information's are fetched.
- The user just need to tick the CN No, so that the Consignments are marked as arrived at the company's godown.
- If the total number of Consignment's PACKET does not match, it means that the left over Packets are still not yet loaded in a Truck, so for the left over packet the user needs to make another Freight Memo until the packets are reached to their destinations.



	РС	D					
Branch*	SELECT	*	CN NO*			CN	Date
CN Weight				Origin			
Select	Challan No	Challa	n Date	Truck No	Chal	lan Weig	ht
Arrival Date*	DD-MM-YYY	Y A	rrival Time*	HH:MM		Delive	ry Date*
Sign Date	20-02-2023			Delivery F	cet*		
Delivery Rem	larks						
Subr	nit			Delete			

#### POD

- **POD** is made to update the delivery information against Consignments.
- Select the CN Branch and give CN No, so the related information's are fetched.
- The user just need to tick the CN No, then update the DATE, TIME, No of Packets and the weight of the delivery that are deliver to the customer.
- It helps to make customer MIS report.



Sign Cha	llan		
CN Branch <sup>*</sup> SELECT V	CN No*	CN Date	* DD-MIV
То	Consignor		
Challan No	Challan Date DD-MM-	YY Lor	ry No
Commission	Advance Paid	Bal	ance Due
Rep. Date* DD-MM-YYYY	Delivery Date* DD-MM-	YY Ext	ra Paid*
Balance Due	Advance Amt	Adv	ance On
Detain Day	Transit Day	Ren	nark
Submit	Delete		C

#### SIGN CHALLAN

Exit

- At the delivery point of view POD / Sigh Challan is same, but have to add some additional expenses of the Lorry Freight.
- The user can make **SIGN CHALLAN** directly after making Freight Memo.
- It is generally use in Full Truck Transportation.



	Freight	Bill			Modify
Bill No* BK-Branch*	SELECT	~	Bill Date* P O D*	DD-MIN NO	(.YYYYY V
			-		
CN No	CN	Date	Packet		AC WT
4			-	_	
Total CN		Packets			Weight
Others		Gross Amt			RCM*
CGST		SGST			IG S T
		Round Off			Net Amoun

#### FREIGHT BILL

- The bills are made which are **related to Freight**. It can be made against **CN** only.
- In Party Name it will be DEBTORS and Bill to Party it will be CONSIGNOR/CONSIGNEE.
- If RCM if selected as YES then GST calculation will be done but the GST amount will not be added to Net Amount. If RCM if selected as NO then GST calculation will be done and the GST amount will be added to Net Amount. If RCM if selected as
   EXEMPTED then GST calculation will not be done and the GST amount will not be added to Net Amount





#### TRANSPORT SUPPLEMENTARY BILL

- The bills are made here which **are not related to Freight**. It can be either against NORMAL or CONSIGNMENT.
- In Party Name it will be DEBTORS and Bill to Party it will be CONSIGNOR/CONSIGNEE.
- If RCM if selected as YES then GST calculation will be done but the GST amount will not be added to Net Amount. If RCM if selected as NO then GST calculation will be done and the GST amount will be added to Net Amount. If RCM if selected as EXEMPTED then GST calculation will not be done and the GST amount will not be added to Net Amount.





### BILL SUBMISSION

- The Bills will be only fetch by mentioning the Billing Party and the Bills are to be made under the Freight Bill or Supplementary Bill any one of them.
- Multiple Bill No can be selected which are related to that particular Billing party.
- The user just need to select the Bill No and need to submit the form.



Booking			
Billing Party*			With Effect fr <mark>om*</mark>
Rate Type	Packet Mode		Source
SELECT 🗸	SELECT	~	SELECT
4			
Submit			Cancel

#### **BOOKING RATE**

- It is the Rate Contract / LOI / Purchase Order between the company and the customer.
- Billing Party are the Debtors of the company. With Effect date means from the particular date the rate will be in enforced.
- If the Rate Type is **PACKET** then Packet Mode is mandatory along with the other details.



	G	IR			
ļ	Branch*	SELECT	~	CN NO*	
CN No	113169	CN Date	01-04-202		Billing Party
Invoice No		DOPI No	SELECT	v	DO Date
GIR Date	DD-MM-YYYY				
GIR Amount		Amendme	nt <sub>SELECT</sub>	v	Remarks
Quantity Mov	ve 15.000	Truck NO	HR55Y83		Arrival Date
Ty	pe	Metarial	Config	Case	Unit
SELECT	v				
	Submit			Car	ncel

#### GIR

- Details will only be fetch by Providing the Branch and CN NO, if on that particular CN NO any Challan has been made.
- Some of the company's provide GIR (Good Inward & Received) information as a separate documents.
- **GIR** is equivalent to **POD** & **Sign Challan**, along with addition information of Shortage/Damage etc. as per customer products details.





# LOADING MEMO

Exit

Given below are the important highlights -

• This is the Booking Document against own truck given to other transporters on hire.

FLEET

- LOAD Loading Memo is being made when the own truck is given to other transporter for hire of goods and for that no accountability is maintain in own books.
- **Empty** Loading Memo is also being made for the own trucks to track the position as well as to calculate the total **EMPTY** run kilometer of the own truck.
- Transporter / Party are treated as company's Sundry Debtors.



....CONTINUE TO NEXT PAGE

#### Loading Memo , Type Memo No. Branch\* LM00016001/22 SELEC Truck No\* Booking From\* K.M Transit Days Transporter / Consignor Consignee Driver Name Broker Weig CN No. Packet Total Weig Total Packet Cancel

## LOADING MEMO

Exit

• Creation of **TRIP DESTINATION** in the **FLEET** master is important for **OWN TRUCK**.

FLEET

- The truck should be Unloaded firstly by making an entry in the TRUCK UNLOADING module.
- Until the TRIP SETTLEMENT is made in the FLEET Transaction when it is under the OWN TRUCK, new Loading Memo cannot be made against the same TRUCK NO.



Adv						
Memo No. TA	01200100009/2223	Branch *	SELEC	v	Truck I	Ň¢
Doc Type *	SELECT	۷	Doc No			
Advance Type *	SELECT	*				
Remarks						
_						
	Submit			Ca	ncel	

## FLEET ADVANCE TO DRIVER

- It can be made against Freight Memo(FM)/ Loading Memo(LM) /Without Document.
   When the user will choose FM/ LM, then an another tab will open where the user needs to choose the Document No. So accordingly the advance will be paid.
- In Advance Type the selected value will show some details, which are mandatory and the user needs to give the information related to that.





#### FLEET TRUCK UNLOADING

- This is only for own trucks to maintain and track the truck movement.
- When the user input the Own Truck No all the Unloaded Freight Memo / Loading
   Memo are shown under the table with the detail information.
- The users are required to just need to select the Challan No and the mention the Reporting Date , Unloading Date that will results in total transit days of the truck.



	Trip Se	ettelm	ent			
Date*	þd-mm-y	YYY	Truck No*	I	Sta	rt Date*
Driver	Branch	FM/LM No	Load Date	Unic Da	te Booki	ng From
				÷		
KM.*			Extra KM.*	ł	Tot	al KM.*
Branch	Date	Туре	Chall	an No	Loadi	ng Memo
				÷		
Advance S	ettelment	Diesel Consu	ume Quentity	4	Consum	av ramou:

#### FLEET TRIP SETTELMENT

- Here Date is the Trip Settlement Date for the particular **OWN** Truck.
- The Truck Account Ledger must be in the Trip Settled Branch.
- All the un-settled Freight Memo / Loading Memo are shown on the screen, the user will have to tick them one-by-one to confirm it to be considered in this Trip Settlement and put if any extra K.M run by the Truck.
- Click on Advance Settlement → Select the advance → confirm the expenses amount as per company against respective expenses head.



-	Material In	ward			
Memo No	МІ000016001/2223	Date *	DD-WW-A	Y	Meteria <mark>l Type *</mark>
Supplier Na	me *				Bill No *
SL	No.	Brand	Ex	ng KM	Expected K.
Total Item		Total Amo	ount		
	Submit			(	Cancel

## FLEET MATERIAL INWARD

- This is just like purchase entry of Type, Tripal and Battery.
- When Item type is NEW means new materials are added in the stock.
- Before ISSUE of new stock, new material has to be added or else the material will not be ISSUE.



	lssue / Ren	nove			ISS
Memo No *	IM000011001/2223	Meterial Type *	SEI	T V	Truck No *
Issu Date *	DD-MM-YYYY				
			ł		
Date	Sl. No.		Item T		Bran
	Submit		-	Canc	el

## FLEET ISSUE / REMOVE

- The user needs to select from the two buttons **ISSUE / REMOVE** of the material.
- The limits of the materials No of **TYRE** can be issue on a single Truck is total no of wheels plus one tyre. No of **TRIPAL** can be issue on a single Truck is 5. No of **BATTERY** can be issue on a single Truck is 3.
- If the user wants to ISSUE another new material to the same truck then first the current item will have to be REMOVE then new material will be ISSUE.





# GARAGE BILL

Exit

Given below are the important highlights -

 Here just need to mention the Garage Name which will be created from the master entry MASTER → ACCOUNT LEDGER.

**FLEET** 

- The Garage bill is given by the creditor against garage rent and other expenses.
- In the field Debited To, it will only accept the values which are under the MASTER → ACCOUNT LEDGER → GROUP → VEHICLE EXPENSES.





# FLEET RESOLE / CLAIM / SOLD

- No accountability of amount for the sold material is maintain, it's only for the purpose of maintaining the stock.
- **To Whom** input box will only accept Sundry Creditor which are created in the Accounts Ledger in the Master section of the application.



Vouc	her Entry			M
Book Name*		Voi	er Date*	DD-WW-YY
Account Name		RefNo	Chq	No
Total Payment	Total Receipt	Today	lance	Paymen
		Cancel	1	

#### VOUCHER ENTRY

- Both the Debit/Credit voucher are made through this module. In this system firstly the user needs to select the **Book Name** (CASH / BANK).
- In this system Voucher Entry is design as Single Entry System, in which the user will not have to worry about which head to be Debit and Credit, just the user needs to mention whether it is Payment and Receipt.
- Additional input box will be open for the details entry as per Account Name.
- Payment and Receipt for Sundry Debtors against Bill / Consignment / Loading Memo will be made separately in the module - Money Receipt.



MR Date* pD-MM-YYYY	MR NO
Party Name*	Payment \ e* <sub>SELE</sub> CT
Cheque/NEFT/RTGS	Cheque
Total Amount Pass	Less-On A Adjust
Gross Amount*	Less Tax I uct
Late Delivery	Others Dev t
Narration	

#### MONEY RECEIPT

- Money Receipt details part is depend upon the MR Type. Party Name are the Debtors or Creditors against whom the money will be received.
- Debited To means the mode of payment **CASH / BANK** by which the payment will be made. Need to mention the Account Head Name.
- If the MR Type is Consignment an addition input box is open in the application as Collection Type (Freight / Other). The Collection Type Others is always received in the delivery branch, as well as the Freight against the PAID Consignment, it will be always in the Consignment Booking Branch. The Collection Type - Others to be received always after the Freight received against the Consignment.

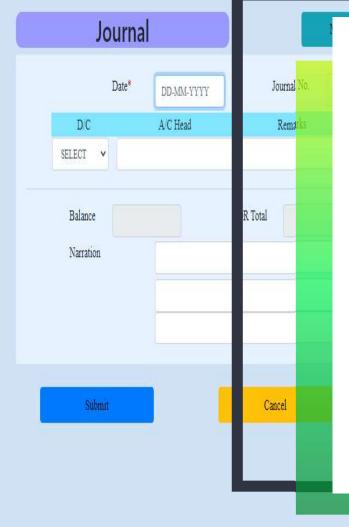


	Contra			1
	Date*	DD-MM-YYYY	/oucher No.	
	l	Cash/Bank	Debit	Amount
By:				
To:				
	que No ration			
	Submit		Cancel	

#### CONTRA

- Voucher No is generated accordingly related to Date.
- In the **BY** and **TO** input box only CASH and BANK Accounting Head can be mention.
- NO Duplicate CASH and Bank will be accepted in the BY and TO input box at the same time.
- Debit amount will be equals to Credit amount.





#### JOURNAL

- In **JOURNAL** the entries are pass between two Accounting Heads in the form of Debit and Credit, before submitting the Journal DR Total and CR Total needs to be equal.
- Duplicate Accounting head under same Debit or Credit, in same date is not possible.

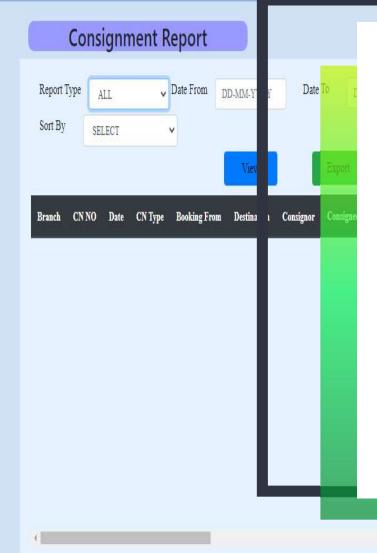


Date I	From*:	DD-MM-YYYY	(	Date To*:	DD-MM-YYYY	
Select	tion Type*:	SELECT	v		Ent	у Туре
S/N	Voucher No / MR	No ENO	Vou	cher Date	Account Name	Cl

## ACCOUNT BANK STATEMENT

- Bank Statement is use to reconcile the Bank Book by just mentioning the PASSED ON date as Bank Transaction Date and the user can save the record by clicking on SAVE button.
- ENTRY TYPE PASSED means the dates are already mentioned and now it will be only alter. NOT PASSED means the dates are not mentioned and have pass new dates.
- Here, Book Name is refer to as **BANKS** that are used by the Company.

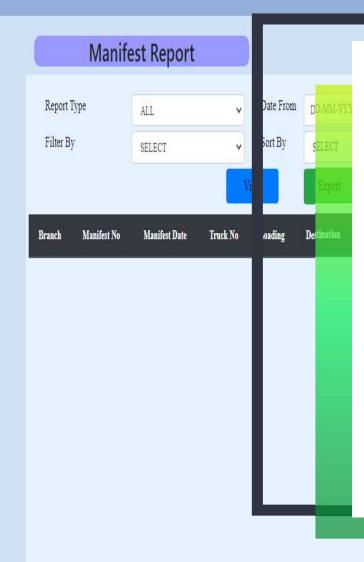




#### CONSIGNMENT

- **REPORT TYPE** are categorized into **All** , **Undespatch** , **Undelivered** , **Unbilled**.
- DATE range can be viewed by giving **FROM** and **TO** dates accordingly.
- FILLTER BY are categorized into Booking Date , Booking Branch , Consignor, Consignee, Booking From , Destination , Billing Branch , Billing Party.
- SORT BY are categorized into CN No, Booking Date, Booking Branch, CN Type,
   Billing Branch, Billing Party.
- Input box will open automatically if its required.





#### MANIFEST

- **REPORT TYPE** are categorized into **All** , **Pending for FM**.
- DATE range can be viewed by giving FROM and TO dates accordingly.
- FILLTER BY are categorized into MF Date , MF Branch , MF No , Truck No , Loading From , Destination.
- SORT BY are categorized into MF No , MF Date , MF Branch , Truck No.
- Input box will open automatically if its required.

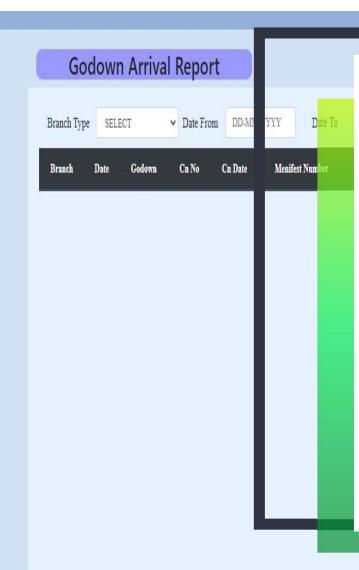




### FREIGHT MEMO

- **REPORT TYPE** are categorized into All , Outstanding.
- DATE range can be viewed by giving FROM and TO dates accordingly.
- FILLTER BY are categorized into FM Date, Branch, Truck No, Broker, Loading
   From, Destination.
- SORT BY are categorized into Date , FM No , Branch.
- Input box will open automatically if its required.





#### GODOWN ARRIVAL

- BRANCH TYPE are categorized into All Branch , Login Branch.
- DATE range can be viewed by giving FROM and TO dates accordingly.





#### P O D

Reports can be viewed in wide concept with EXCEL GENERATION -

• DATE range can be viewed by giving FROM and TO dates accordingly.

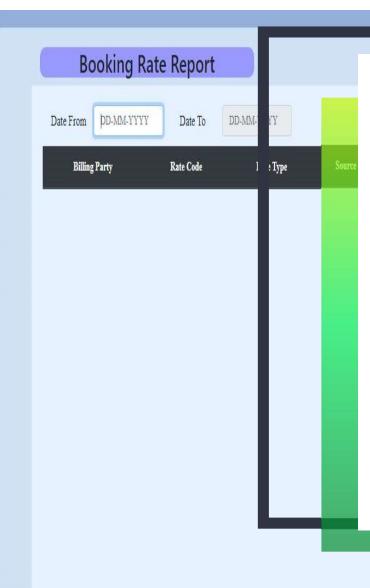




#### BILL

- **REPORT TYPE** are categorized into All , Outstanding.
- DATE range can be viewed by giving FROM and TO dates accordingly.
- FILLTER BY are categorized into Bill Date , Bill Party , Bill Branch.
- SORT BY are categorized into Bill No , Bill Date , Bill Branch.
- Input box will open automatically if its required.



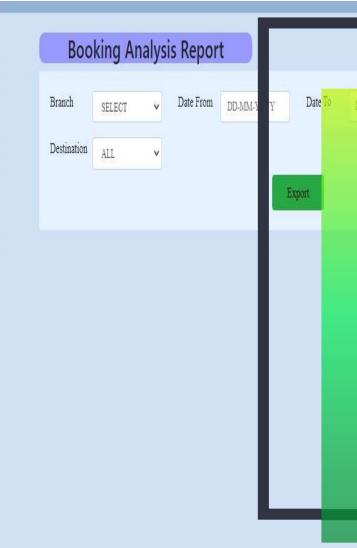


#### **BOOKING RATE**

Reports can be viewed in wide concept with EXCEL GENERATION -

• DATE range can be viewed by giving FROM and TO dates accordingly.





- **BRANCH** is selective, the user needs to select for which Branch report is to be generated.
- **DATE** range can be viewed by giving **FROM** and **TO** dates accordingly.
- BILLING PARTY are categorized into All , Selective ( a input box will appear in which the particular party name is to be given).
- DESTINATION are categorized into All , Selective ( a input box will appear in which the particular destination is to be given) .





# **FLEET REPORT**

#### LOADING MEMO

- REPORT TYPE are categorized into All , Expenses Settle , Unsettle.
- DATE range can be viewed by giving FROM and TO dates accordingly.
- BRANCH TYPE are categorized into All Branch , Login Branch .
- FILLTER BY are categorized into Date wise , Truck , Party , Driver.
- Input box will open automatically if its required.





# FLEET REPORT ADVANCE TO DRIVER

- DATE range can be viewed by giving FROM and TO dates accordingly.
- ADVANCE TYPE are categorized into All , Cash , Toll , Diesel , Card.
- FILLTER BY are categorized into Date wise , Truck , Driver.
- Input box will open automatically if its required.



	Trip Sheet		
	Inp sheet		
Report Type	SELECT	~	
		_	
		_	
		_	

## FLEET REPORT

### TRIP SHEET

- **REPORT TYPE** are categorized into **TRIP WISE** , **DATE WISE**
- When its **TRIP WISE** The user needs to give the **truck number** and select the **trip no**.
- When its DATE WISE DATE range can be viewed by giving FROM and TO dates accordingly. When its TRUCK TYPE – ALL TRUCK , INDIVIUAL TRUCK (a input box will appear in which the particular Truck Number is to be given )
- Input box will open automatically if its required.





## **FLEET REPORT**

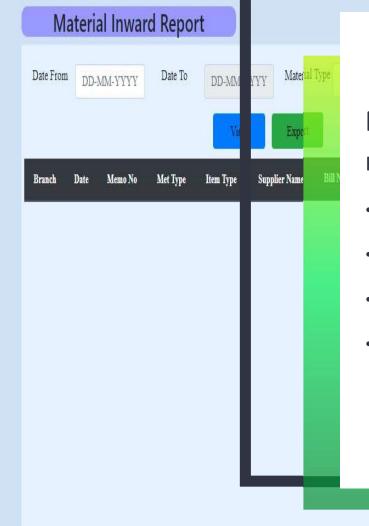
### GARAGE BILL

Reports can be viewed in wide concept with EXCEL GENERATION -

- **REPORT TYPE** are categorized into All , Outstanding.
- DATE range can be viewed by giving FROM and TO dates accordingly.
- BRANCH TYPE are categorized into All Branch , Login Branch.
- FILLTER BY are categorized into Date Wise , Garage Wise.
- Input box will open automatically if its required.

+





## FLEET REPORT MATERIAL INWARD

- DATE range can be viewed by giving FROM and TO dates accordingly.
- MATERIAL TYPE are categorized into Tyre , Battery , Tripal.
- FILLTER BY are categorized into Date Wise , Supplier Wise.
- Input box will open automatically if its required.

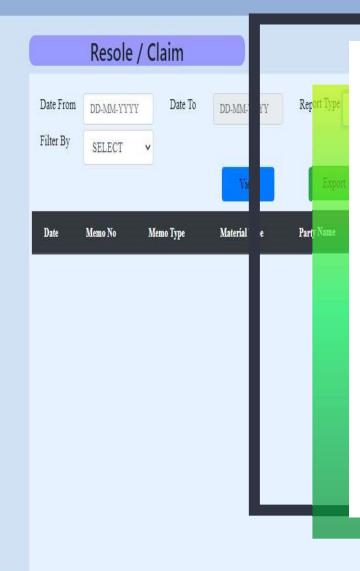




## FLEET REPORT MATERIAL ISSUE

- DATE range can be viewed by giving FROM and TO dates accordingly.
- MATERIAL TYPE are categorized into Tyre , Battery , Tripal.
- FILLTER BY are categorized into All Truck , Selective Truck.
- Input box will open automatically if its required.





## FLEET REPORT RESOLE / CLAIM

- DATE range can be viewed by giving FROM and TO dates accordingly.
- **REPORT TYPE** are categorized into **Resole**, **Claim**, **Sold**.
- MATERIAL TYPE are categorized into Tyre , Battery , Tripal.
- FILLTER BY are categorized into Date , Party.
- Input box will open automatically if its required.



St	ock St	atement	t Report		
Material	Туре	SELECT	· ·	L	
SI No.	Brand	Item Type	Existing KM	E: :ted KM	Amount
				Т	
				н	
				н	

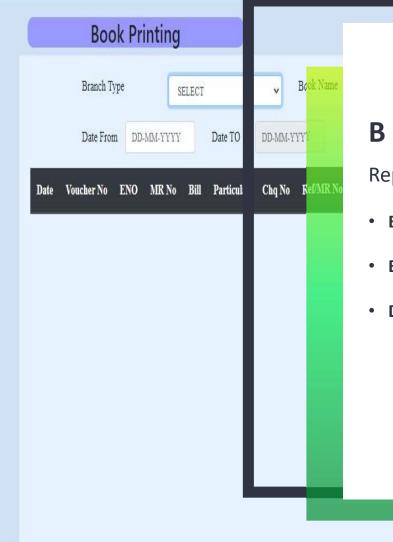
# FLEET REPORT

### STOCK STATEMENT

Reports can be viewed in wide concept with EXCEL GENERATION -

• The user just need to select the Material Type, rest all the details will be show as per basic requirements.





### **BOOK PRINTING**

- BRANCH TYPE are categorized into All Branch , Login Branch.
- BOOK NAME are categorized into CASH and BANK Names only.
- **DATE** range can be viewed by giving **FROM** and **TO** dates accordingly.





### JOURNAL BOOK

- BRANCH TYPE are categorized into All Branch , Login Branch.
- DATE range can be viewed by giving FROM and TO dates accordingly.

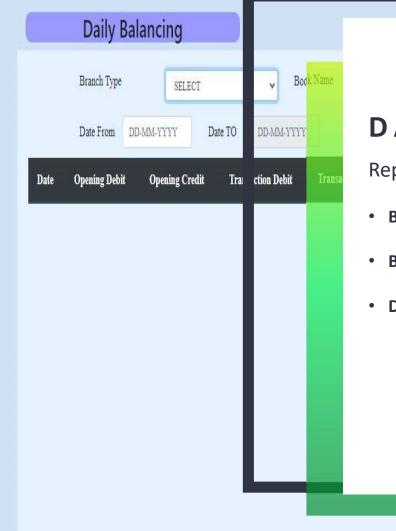




# ACCOUNTS REPORT MONEY RECEIPT STATEMENT

- DATE range can be viewed by giving FROM and TO dates accordingly.
- FILTER BY are categorized into DATE , PARTY.
- Input box will open automatically if its required.





### DAILY BALANCING

- BRANCH TYPE are categorized into All Branch , Login Branch.
- BOOK NAME are categorized into CASH and BANK Names only.
- **DATE** range can be viewed by giving **FROM** and **TO** dates accordingly.





# ACCOUNTS REPORT BANK RECONCILIATION

- BRANCH TYPE are categorized into All Branch , Login Branch.
- BOOK NAME are categorized into CASH and BANK Names only.
- **DATE** range can be viewed by giving **FROM** and **TO** dates accordingly.



	Ledger				
Branch Type	SELECT	v	Ledger Ty		SELECT
Date From	DD-MM-YYYY	Date To	DD-MN	YYY	
Branch	Date	Doc No	P	icular	ξ.

### L E D G E R

- BRANCH TYPE are categorized into All Branch , Login Branch.
- LEDGER TYPE are categorized into DEBTORS , CREDITORS , GENERAL , INDIVIDUAL.
- DATE range can be viewed by giving FROM and TO dates accordingly.
- Input box will open automatically if its required.





### TRIAL BALANCE

- TRIAL BALANCE are categorized into Opening Trial, Closing Trail.
- BRANCH TYPE are categorized into All Branch , Login Branch.



	Profit & L	OSS	
Branch Type	SELECT	~	

### PROFIT & LOSS

Reports can be viewed in wide concept with EXCEL GENERATION -

• BRANCH TYPE are categorized into – All Branch , Login Branch.





Super Admin Admin ID Password Submit
USER MANAGEMENT
Log Details User Permission

USER MANAGEMENT

# USER MANAGEMENT ADMIN DASHBOARD

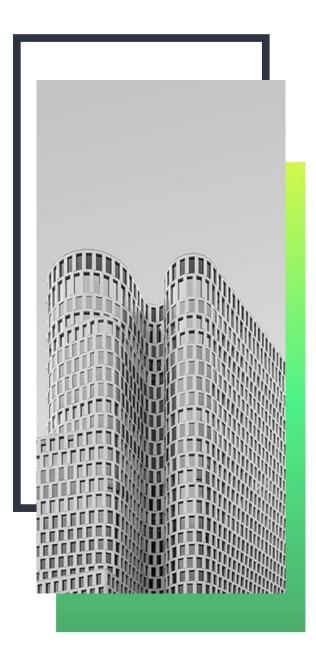
- If the user faces any login issue then the admin of the company can use the user management dashboard for the logout purpose.
- Users permission will also be manage by this dashboard only.

The user management page will be open by the **ADMIN** button which is given in the login page beside the login button.



### KEY BENEFITS OF THE APPLICATION

- Every entry form has modify and find function. Which is easy and convenient in data entry.
- Print of the important memos with just few clicks.
- Reports of the entry form are easily available in various ways by filtration and sorting method.
   Excel can also be generated of the each entry from.



- The application has built-in with the complete accounting solution.
- Trail balance Statement , Profit & Loss Statement and Balance Sheet can be prepare in the application itself without any extra cost.
- Simple and very cost effective application for the growth of the logistics / Transportation business.





